**TERMS OF REFERENCE**

**Facilitator– Increased resilience of young women and men in Tripoli and surroundings**

**Location:** Lebanon - Tripoli

**Start date:** Late- October 2019

**Duration:** 5 months

**Programme Background**

The project aims to continue to increase the resilience of young women and men in 6 “hotspot” areas at risk of violent extremism (that is areas where significant recruitment to violent extremism has occurred) in Tripoli city and its neighbourhoods including the Beddawi Palestinian camps.

With increased resilience the young women and men aged between 13 and 25 will be able to identify, explore and create positive opportunities. More focus this year will be given to strengthen their relationship with the different key stakeholders including security forces within their community and among other communities with whom they are in conflict, which will enable them to contribute to the social, political and economic development of their community and to take different choices in their life

**Consultancy Purpose**

The purpose of the consultancy is to facilitate the discussions and meetings of the youth resilience network that was formed within the IRT 2 . Hence , the formed network will be structured with a clear governance and action plan.

The consultant will be expected to work up to a maximum of 06 days for the duration of the contract.

**Deliverables**

In order to reach the objectives of this action the service provider is supposed to meet the below:

* Organize meetings with the network members
* Facilitate the meetings at an average of one meeting per month- the direct outcome of the meetings will be to have a clear structure, mission, vision and action plan
* Submit a report after each meeting
* Submit a final report including challenges, recommendations and lessons learnt

**Skills, knowledge and experience**

|  | **Essential** | **Desirable** | **Assessment stage** |
| --- | --- | --- | --- |
| **language** | * Arabic (native or bilingual proficiency) * English (professional working proficiency) |  | **Shortlisting** |
| **skills & knowledge** | * Solid understanding of conflict analysis, conflict sensitivity and do no harm approach * Demonstrated capacity in the facilitation of heated discussions and meetings * Demonstrated time management skills, ability to work under pressure and manage conflicting priorities. * Demonstrated experience coordinating with different partners | Understanding of Equality, Diversity and Inclusion (EDI) and how it applies in the context of the role. See the British Council’s EDI policy: <https://www.britishcouncil.org/about-us/how-we-work/policies/equality-diversity-inclusion> | **Shortlisting** |
| **experience** | * Very strong experience in Facilitating meetings/workshops and discussions * Demonstrated experience in working on the field and training delivery to CSOs * Experience in developing training reports |  | **Shortlisting and interview** |

**Location**

The location will be agreed by both parties.

The consultant will work from their own premises and using their own equipment and facilities and will visit the British Council only for meetings.

The Consultant:

* will be responsible of his/her declaration, submission and payment of personal income tax if they are registered at the MOF, otherwise will be susceptible to a tax deduction of 7.5%

**Governance**

The assignment will be carried out under the overall guidance of British Council in Lebanon based in Beirut. The consultant will report to the IRT 2 project manager

The British Council will own the intellectual property rights of all materials produced during the consultancy.

Expression of Interest must expressly accept the British Council’s minimum Terms and Conditions. If you have any reservations these must be stated at the time of submitting the proposal

**Policies and protocols**

All Consultants will be required to follow British Council policies, as outlined online at <https://www.britishcouncil.org/about-us/how-we-work/policies>.

**Payment details**

The payment will be processed by an estimate of 30 days after the approval on the supporting documents in addition to the quality of the delivered work (payment details will be highlighted in the contract)